



BA-PHALABORWA MUNICIPALITY  
MEMORANDUM  
- BUDGET AND TREASURY \_

**TO** : *Prospective Service Provider*  
**FROM** : *SCM /STORES*  
**DATE** : *25/08/2021*  
**ENQUIRIES** : *STORES*  
**TELEPHONE** : *015 780 6346/61/62*  
**REF** : *137804*

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than **02/09/2021 at 12H00**

| <b>QUANTITY</b> | <b>Description</b>  | <b>PRICE/UNIT<br/>(Inc. VAT)</b> | <b>DELIVERY<br/>PERIOD</b> |
|-----------------|---|----------------------------------|----------------------------|
| <b>12</b>       | <b>813 x 2032mm Steel door with 4 Lever lockset</b>         |                                  |                            |
|                 | <b>Supply and Install</b>                                   |                                  |                            |
| <b>2</b>        | <b>1000 x 2032mm Steel double door with 4 lever lockset</b> |                                  |                            |
|                 | <b>Supply and Install</b>                                   |                                  |                            |
|                 |   |                                  |                            |
|                 |   |                                  |                            |
|                 |   |                                  |                            |

**Please number your quotes (Your Ref no)**

*The following conditions will apply:*

- *Price (s) quoted must be valid for at least thirty (30) days from date of your offer. ➤ The municipality retains the prerogative to reject any quotes it deems to be excessive ➤ A firm delivery period must be indicated.*
- *Tax Clearance Certificate*
- *A service provider be registered with central supplier database (CSD)*
- *Registered with CIPRO (CK 1 or 2 document)*
- *BBBEE Certificate certified by a SANAS accredited institution.*
- *Completed MBD4 (Declaration of Interest) Form*
- *Completed MBD6.2 FORM*

**Fill in and Return the Declaration of Interest Form.**